

Information on the Processing of Personal Data

Pursuant to Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of individuals with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation), hereinafter referred to as the "GDPR"

**Operator: The University of Žilina,
Company Identification Number (IČO): 00397563, Univerzitná 8215/1, 010 26 Žilina
(hereinafter referred to as "UNIZA")**

1. In connection with the organisation of and participation in the TRANSCOM conference, UNIZA processes, in particular, first name, surname, academic title, e-mail address, telephone contact, name and address of the institution, country, data necessary for payment of the conference fee, and other data essential for ensuring participation in the conference. During the conference, photographs and audio-visual recordings capturing the course of the event and its participants may be produced.
2. Purpose of the processing of personal data:
 - a) registration of the participant, organisation and ensuring the course of the TRANSCOM conference, record-keeping and payment of the conference fee,
 - b) fulfilment of UNIZA's accounting, tax, archiving and other statutory obligations,
 - c) production of photographs and audio-visual recordings from the conference and their appropriate use for the purposes of informing about the event, presenting and promoting the scientific, research and professional activities of UNIZA through UNIZA's communication channels, such as the Spravodajca magazine, UNIZA's internal television circuit, UNIZA's website, the TRANSCOM website and via the social network Facebook.
3. Legal basis for the processing:
 - a) Article 6(1)(b) GDPR – processing is necessary for the performance of the contract, or to take steps prior to entering into the contract, to which the data subject is a party,
 - b) Article 6(1)(c) GDPR – processing is necessary for compliance with a legal obligation to which the controller is subject, in accounting and archiving,
 - c) Article 6(1)(f) GDPR – the legitimate interests of the controller, consisting in documenting the course of the TRANSCOM conference, informing the public about UNIZA's focus, and presenting and promoting UNIZA.
4. The provision of personal data necessary for registration and ensuring participation in the conference is a contractual requirement. Without providing such data, it is not possible to properly register the participant and ensure their participation in the conference.
5. The contact details of the person responsible for the area of personal data protection, appointed by UNIZA: e-mail: zodpovedna.osoba@uniza.sk, or by post at Univerzitná 8215/1, 010 26 Žilina.
6. The personal data provided will be retained for the period necessary for the purpose for which they were provided and for the fulfilment of UNIZA's obligations relating to archiving as laid down by legal regulations. The retention period stipulated in UNIZA's Registration Order for the organisation of scientific, professional and educational events is 10 years (registration mark A-9).
7. The personal data of data subjects will, to the extent necessary for the publication of an article by the data subject as its author, be provided in accordance with the contract to the publisher Elsevier, B.V. Information on the protection of personal data by Elsevier, B.V. is available at <https://www.elsevier.com/legal/privacy-policy>.
8. UNIZA informs conference participants of the following rights arising from the GDPR and Act No. 18/2018 Coll. on the Protection of Personal Data and on Amendments and Supplements to Certain Acts:
 - a) the right to request from UNIZA access to the personal data provided, to obtain confirmation as to whether their personal data are being processed, and related information,
 - b) the right to rectification of personal data where such personal data are inaccurate or incomplete,
 - c) the right to erasure of personal data, where the legal conditions permitting the erasure of personal data are met ("the right to be forgotten"),
 - d) the right to restriction of processing of personal data, where the legal conditions permitting the restriction of the processing of personal data are met,
 - e) the right to object to the processing of personal data carried out on the basis of a legitimate interest pursuant to Article 6(1)(f) GDPR, by contacting the Data Protection Officer at the contact details set out in paragraph 5,
 - f) the right to data portability of the personal data provided to UNIZA, where the legal conditions permitting the portability of personal data are met,
 - g) the right to lodge a complaint with a supervisory authority, namely the Office for Personal Data Protection of the Slovak Republic, the purpose of which is to determine whether there has been a violation of the rights of natural persons in the processing of their personal data or a breach of applicable legislation.
9. UNIZA confirms that the personal data provided are not processed by means of automated individual decision-making or profiling.
10. UNIZA confirms that no transfer of personal data to third countries (outside the EU and EEA countries) or to international organisations takes place.